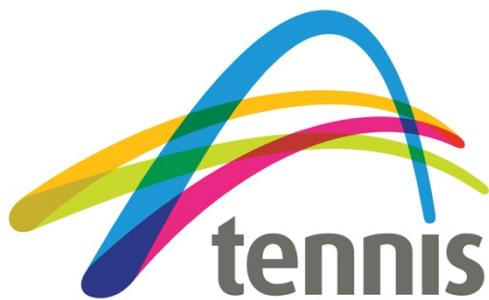


Junior Pennant Tennis Parent Handbook



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1. Winter Pennant Dates & Times

Winter Pennants consists of 10 rounds of fixtures and 2 weeks of finals (Semi's & Finals). Round 1 will commence on **Sunday 3rd May**.

Junior Winter Pennants is always held on Sunday mornings at 9am. We encourage all players to arrive 20 minutes early to find out which courts they are playing on that day and to warm up with their team.

The full fixture time can vary based on the league format and age group, please view the league formats PDF. Most fixtures will be done by 11:30/45am, the younger age groups will finish well before this. All matches must be completed by 12:30pm.

2. How to Register for Junior Winter Pennants

Parents can enrol their children via the link in the email or on the Tennis Approach website: <https://tennisapproach.com.au/pennants.html>

Please fill out the required fields then proceed to payment. Please note the registration cost for the Winter season is \$155.

Please Note: **Registrations Close on Friday 20th March**

a. Becoming a Cottesloe Tennis Club Member

In order to play Junior Pennants your child must be a member of the club, if your child has already played Junior Pennants before the club will send out an invitation to renew your membership.

If your child hasn't played for Cottesloe Tennis Club before, please follow the link to download the club's membership form and send to membership@cottesloetennis.com.au

<https://cottesloetennis.com.au/join-our-club/>

b. Registering

All players need to register individually, the Tennis Approach staff will then form the teams and in the process try to accommodate any requests.

- i. Please note that for 4-player leagues we will form a minimum team of 6 players to account for injuries, illness and unavailability. This ensures the club doesn't have to rush to find fill-in players each week for multiple teams. (
- ii. Please note that for 3-player leagues we will form a minimum team of 5 players.

3. Process of Team Formation

Once you have registered your child online through the Tennis Approach website, you will receive an automated email confirming registration and payment made.

The Tennis Approach staff will collect all registrations and will only commence forming teams after the registration close date.

A lot of time and energy goes into the team formation process and the Tennis Approach staff try our very hardest to accommodate players/parents preferences if you have any. Like every sport there has to be flexibility from both parents and players as no club can guarantee we can fully accommodate your child's requests when it comes to team formations. Please remember there will always be a stronger player in the team and a weaker player, that's club tennis and it will never change.

Once teams are formed Tennis Approach will submit the teams to Tennis west, once approved we will inform all parents and players.

4. Selecting Divisions for Teams

Tennis Approach will provide a recommended division to Tennis west we think is suitable for each team, it is important to note that Tennis West ultimately have the last say when it comes to division allocation. Tennis Approach can make an appeal if we think a team has been placed in the wrong division but there is no guarantee the division will get amended.

5. Team Manager Role

Every Winter we rely heavily on one/two parents per team to handle the Team Manager duties. These duties include

a. Creating a roster

The major role of the team manager is to make contact with all parents of players in the team and ask for each players availability for the first half of the season. Once the team manager has this information, they can create a roster for the first half of the season until the summer break. When creating the roster try to be as fair as possible to allow all players to play the same number of matches, we understand this may not be possible at times if some players availability is limited.

b. Morning Tea

For scheduled home games it is expected the home team provide morning tea for both the home and away team. The club facilities are at your disposal including the fridge, freezer, oven, microwave and kitchen utensils. It is up to the team manager to decide how this role gets shared among all parents; some team managers choose one parent each home game to supply all morning tea, others ask all parents to bring something each home game.

Please remember to wash up all dishes, sweep and wipe down the table in the clubhouse once the kids have finished eating. We are a big club with many members and would like to keep the clubhouse clean for the next group of members to use.

c. Selection Process for finals

This is an important decision to make before the season starts to avoid any conflict at the end of the season should the team make finals. A decision will have to be made as to whether the team plays their strongest players or if all players will play, meaning some players will play singles only and some will play doubles only but everyone gets to play a match.

There is no right and wrong when making this decision, you can ask all parents what their preference is, the Tennis Approach staff can assist with this decision also.

Please don't leave this decision for the end of the season.

d. Team Order

When arriving at the venue there will be a junior Co-ordinator/ match supervisor that will provide you with the scoresheet and the balls. As team manager you will need to fill out your side of the scoresheet and list players in their correct order. The players names will appear at the bottom of the sheet with a singles and doubles rating next to their name. The player with the highest rating must play at the number 1 singles position and so on.

It is important to make sure players play in the correct order based on their rating regardless of whether parents think the order isn't correct. If players play out of order the away team can lodge a dispute and the matches where players play out of order will be forfeited.

Please ask the Tennis Approach staff if you have any queries regarding ratings.

6. Court Etiquette

***Important ***

One of the biggest complaints most clubs receive is from Parents and Players walking across the back of a player's court while a point is in play. It is very important that both players and parents wait until the point is finished before crossing a player's court at the back fence. Sometimes players are playing on a court at the end of a bay of 5 courts, this means players have to stop between courts every time a court is playing a point.

Parents, unless your child is playing in the Orange Ball League (7-9yr olds) please stay off the courts to avoid any issues unless told otherwise.

a. Players

- Introduce yourself to your opponent before the match
- When giving a ball back to your opponent players should hit the ball under the net, not over.
- If a ball goes onto another court players should make sure their point is finished before asking for the ball or retrieving it themselves
- Verbal, racquet and ball abuse is not tolerated and is taken very seriously at Cottesloe Tennis Club. Players are to treat themselves, their opponents, the club and equipment with respect at all times.
- LINE CALLS: If a ball bounces near the line and you are not sure it is out then you must assume the ball is in and continue play. Cottesloe Tennis Club prides itself on playing hard but also playing fair, meaning there is no cheating of any kind and players should endeavour to avoid unintentional mistakes by being fair with line calls and calling out the score after EVERY point to avoid any issues.

b. Parents

- Parents as hard as it can be please refrain from getting involved in any dispute on court, players will make mistakes and call the score out incorrectly at times which will make you want to jump in but players should be left to figure it out on their own. If a dispute arises then a match supervisor should be called to the court to avoid any parent conflict.
- No coaching should be given to your child while they are playing their match.

7. Wet Weather Policy

If rain is forecasted for the Sunday morning both the home and away team managers can contact each other and mutually agree to cancel the tie. For team managers trying to contact the opposition, contact information is available on the scorecard for the fixture. This can be viewed and printed off via Match Centre. (see point 9 for Info on how to access Match Centre) Please note that if the fixture gets called off both teams split the points for the fixture.

If contact hasn't been made between teams, players and parents must assume the tie is still going ahead and show up at the venue. If a team doesn't show up and no communication has been made that team will forfeit that fixture and lose all points for the fixture.

For home games the Match Supervisor will make a call at 8:00am on whether they think the fixtures should try go ahead and play. If the match supervisor decides it's too wet the team managers will get contacted immediately to inform their teams the fixture has been cancelled.

If you don't hear from your match supervisor at 8:00am players and parents must assume the fixture is still going ahead.

8. Junior Club Shirts + Extras

A junior club shirt and Hoodie are available to purchase through the pro-shop at the club.

Tennis Approach have other items you may wish to buy for your son/daughter before the season commences, these are listed below

Tennis Approach Branded

Hats

Water Bottles

Sweatbands

Shock Absorbers

Over grips

Replacement Grips

Please contact the Tennis Approach staff for any extras you wish to purchase

9. Match Centre (Results, Fixtures, Rates & more)

Match Centre is the player portal for Tennis Australia leagues and competitions. Through this portal players can view their ratings, past results, fixtures and more. Before you can search your son/daughters name you must first create an account.

Link to Match Centre: <https://matchcentre.tennis.com.au>

How to join Match Centre

To Join Match Centre go to (matchcentre.tennis.com.au) and select register in the middle of the page

Once you have registered, login to Match Centre which allows you to:

- View your fixtures, results and statistics online
- Enter match results online

The image shows a sequence of three screenshots from the Match Centre website. The top screenshot is the homepage, featuring a tennis player in action on a red clay court. The text 'Welcome to MATCH CENTRE' is centered, with a blue 'Register' button below it. A 'Sign In' button is visible in the top right corner. The middle screenshot shows the 'Control your tennis' section with a list of key features: 'Personal Dashboard: your matches, results & ladders', 'Find Clubs and Associations', and 'Competition registration &...'. A smartphone mockup displays the Match Centre app interface. The bottom screenshot is the 'Sign in' page, which includes a warning box for children under 15, an email address input field, and a 'Continue' button. A link for 'Don't have a Tennis account? Sign up' is at the bottom.

Welcome to MATCH CENTRE

Register

Sign In

Control your tennis

Key features:

- Personal Dashboard: your matches, results & ladders
- Find Clubs and Associations
- Competition registration &...

Signing in to Match Centre

Sign in

Children under 15 must now be linked to a parent or guardian account.

If you have an account:

- Sign in as usual.
- Link your child via their Tennis ID.

If your child has an account but you don't:

- Sign up and create your profile.
- Link your child via their Tennis ID.

If you are having issues signing in:

- Try 'Forgot password'.
- If that fails, try 'Contact us'.

Email address *

Continue

Don't have a Tennis account? [Sign up](#)

If you have an issues, please contact the Tennis Customer Support team on 1800 752 983 or email play@tennis.com.au